

LESSINGHAM PARISH COUNCIL

Serving the communities of Lessingham, Hempstead and Eccles on Sea

Tel: 01493 253041; Email: lessinghamclerk@gmail.com

Chairman: Mr Peter Peruzzi

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Lessingham and Hempstead with Eccles Parish Council on **Tuesday 14th May 2024**, at 7.30pm, at **Lessingham Village Hall** for the purpose of transacting the following business:

C Moore, Parish Clerk 8th May 2024

- 1. Election of Chairman**
- 2. Election of Vice Chairman**
- 3. To consider apologies for absence**
- 4. Declaration of interest for items on the agenda and applications for dispensation**
- 5. Co-option to vacant Parish Councillor seats**
- 6. To confirm the minutes of the last meeting held Tuesday 12th March 2024**
- 7. Update on matters arising from minutes, if any**
 - a) None
- 8. Public Forum**
 - a) Public
 - b) County / District Councillors
 - c) Police
- 9. Planning**
 - a) New Applications
 - i) PF/24/0850 Land on Beach, Sand Hills, Eccles on Sea: Erection of temporary welfare and visitor structure.
 - b) Applications Considered Between Meetings
 - i) None.
 - c) Decisions
 - i) PF/22/1811 Grange Farm, Ingham Road, Lessingham: Change of use of the land to caravan site with a maximum of 10 pitches. **WITHDRAWN**
 - ii) PF/24/0056 Anchor Park, North Gap, Eccles-on-Sea: Erection of 4 holiday lodges. **WITHDRAWN**
 - iii) PF/24/0155 Field View, Beach Road, Eccles-on-Sea: Demolition of existing dwelling; erection of two storey plus basement replacement dwelling. **APPROVED**
 - iv) PF/24/0347 Barn Owl Cottage, The Street, Lessingham: First floor rear extension to rear of dwelling. **REFUSED**
- 10. Finance**
 - a) Financial update 2024/25 and note financial receipts since the last meeting
 - b) Year End Finances 2023/24
 - c) Receive Internal Audit Report
 - d) Approve Annual Governance Annual Return
 - e) Insurance Renewal
 - f) To consider payment of the following:

i. C Moore	Salary – Mar & Apr 2024	£338.39
ii. HMRC	PAYE – Mar & Apr 2024	£81.80
iii. ICO	Subscription	£35.00
iv. Kerrie Wilton	Internal Audit Fee	£100.00
v. Zurich Town and Parish	Insurance Renewal	£241.00

11. Correspondence and Consultations

- a) Crown Estate Landscaping Survey
- b) General Correspondence

12. Other Matters

- a) Dog Waste / Litter Bins – update
- b) Councillor Portfolios and Risk Assessments (P Peruzzi)
- c) SAM2 Risk Assessment
- d) Repair to Village Sign

13. Reports from Councillors (for information only) and items for the next agenda

14. To confirm date of next meeting: Tuesday 9th July 2024, 7.30pm at Lessingham Village Hall