

Explanation of variances – pro forma

Name of smaller authority: **Lessingham Parish Council**  
County area (local councils and **Norfolk**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant**:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards**: variances of £100,000 or more require explanation regardless of the % variation year on year;

	2022/23 £	2023/24 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority <u>(must include narrative and supporting figures)</u>
1 Balances Brought Forward	5,425	7,086				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	4,070	4,490	420	10.31%	0 NO		
3 Total Other Receipts	2	596	594	29700.00%	1 YES		Receipts in 2022/23 was £2 interest. Receipts in 2023/24 were £370.50 reimbursement for SAM2 device repair; £75 goodwill gesture from Barclays; £150.08 interest.
4 Staff Costs	1,343	2,409	1,067	79.44%	1 YES		In 2022/23 the Council went for a short period without a Clerk, and then employed a Clerk who agreed to carry out the role on the budgeted salary until 31.03.23. From 01.04.23 the Clerk was paid a wage more commensurate with the role.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	0 NO		
6 All Other Payments	1,069	1,943	874	81.72%	1 YES		Additional payments in 2023/24 included £444.60 (incl. VAT) SAM2 device repair; £300 donation to the Village Hall; £108 website hosting fee for new website.
7 Balances Carried Forward	7,086	7,820				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	7,086	7,820				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	1,244	1,364	120	9.65%	0 NO		
10 Total Borrowings	0	0	0	0.00%	0 NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable