

LESSINGHAM PARISH COUNCIL

Serving the communities of Lessingham, Hempstead and Eccles on Sea

Tel: 01493 253041; Email: lessinghamclerk@gmail.com

Chairman: Mr Peter Peruzzi

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Lessingham and Hempstead with Eccles Parish Council on **Tuesday 14th November 2023**, at **7.30pm** at **Lessingham Village Hall** for the purpose of transacting the following business:

C Moore, Parish Clerk 8th November 2023

- 1. To consider apologies for absence**
- 2. Declaration of interest for items on the agenda and applications for dispensation**
- 3. Co-option to vacant Parish Councillor seats**
- 4. To confirm the minutes of the last meeting held Tuesday 12th September 2023**
- 5. Update on matters arising from minutes, if any**
 - a) Defibrillator – update (J Boardman)
 - b) Environment Agency Sea Defence Works – update on concerns (R Price / P Peruzzi)
- 6. Public Forum**
 - a) Public
 - b) County / District Councillors
 - c) Police
- 7. Planning**
 - a) New Applications
 - i) None
 - b) Applications Considered Between Meetings
 - i) None
 - c) Decisions
 - i) None
- 8. Finance**
 - a) Financial update 2023/24 and note financial receipts since the last meeting
 - b) Appointment of Internal Auditor 2023/24 accounts
 - c) To consider payment of the following:

i. C Moore	Salary – Sept & Oct 23 & Expenses	£455.26
ii. HMRC	PAYE – Sept & Oct 23	£76.60
- 9. Correspondence and Consultations**
 - a) General Correspondence
- 10. Other Matters**
 - a) Dog Waste / Litter Bins – proposed locations and impact on precept / budget
 - b) To adopt / review Policy Documents
 - c) Draft Budget and Precept 2024/25
 - d) Councillor Portfolios and Risk Assessments (P Peruzzi)
 - e) Meeting Dates 2024
- 11. Reports from Councillors (for information only) and items for the next agenda**
- 12. To confirm date of next meeting: (TBC): Tuesday 9th January 2024 at 7.30pm at Lessingham Village Hall**