

SUMMONS TO AN ANNUAL PARISH COUNCIL MEETING

At Lessingham Village Hall

Tuesday 10<sup>th</sup> May 2022 - 7.30pm

Members of the public and press are welcome to attend. At item 7.2 the public will be invited to attend to give their views/questions to the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. Each speaker will be allowed 2 minutes. Item 5 will generally be limited to 15 mins duration.

**AGENDA**

**1. Appointment of Chair**

**2. Apologies**

To consider apologies for absence.

**3. Declaration of Interests**

Members are invited to declare a previously undisclosed interest relating to items on the agenda.

**4. To approve as accurate minutes of the last meeting of the Parish Council**

To approve the minutes of the last meeting of the council on Tuesday 8<sup>th</sup> March 2022.

**5. Councillor Resignation and Vacancy**

Council to confirm the resignation of Mel Perry and the interest submitted for vacancies for co-option.

**6. Matters Arising from Previous Meetings**

6.1 Clerks position within the parish council.

6.2 Planning applications and Natural England's Nutrient Neutrality directive.

6.3 Clerk to provide an update on telephone box in the village.

**7. Public participation (15 minutes)**

7.1 To receive reports from Police/Police Newsletter, County and District Councillor

7.2 To receive questions from the public relating to items on the agenda.

**8. Planning**

**7.1 Applications received:**

EF/22/1048: Certificate of lawfulness for proposed single-storey side and rear extensions. The Pightle, Sand Hills, Eccles-on-sea, Norwich, Norfolk, NR12 OSW.

**7.2 Notifications received:**

**9. Road Resurfacing on Chapel Lane**

To confirm the council's assistance in a letter to be sent to residents concerning the road resurfacing of Chapel Lane.

**10. Correspondence for information**

10.1 ABLE Community Care – Free safety door stickers for older residents.

**11. Finance**

11.1 Community Account – Bank Statements not available at time of publication  
Savings Account –

11.2 To authorise the following payments for May 2022:

C Hummel - Salary April and May 2022	£260.00
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Norfolk ALC Subscription Fee	£189.23
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BHIB – Insurance	£300.97
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11.3 To confirm the internal audit has taken place and note comments

11.4 To complete the Annual Governance Return Form to be sent to PKF Littlejohn.

**12. Any Other Business for Future Meeting**

**13. Date of Next Meeting**

To confirm the forthcoming dates for the next 12 months.

*Charlotte Hummel*

Parish Clerk and Financial Officer Lessingham and Hempstead with Eccles Parish Council

05/05/2022