

MINUTES OF AN ANNUAL PARISH COUNCIL MEETING

At a meeting room at The Star, Lessingham. This was due to the village hall being locked and no means of entry with no other venue available.

Tuesday 10th May 2022 - 7.30pm

Present: J Holden (Chair for meeting), D Reynolds, S Bennett, Clerk C Hummel, SNDC L Shires 1 member of the public

Meeting commenced at 7.45pm

1. **Appointment of Chair** – S Bennett proposed that J Holden would be chair of the meeting in question, seconded D Reynolds. J Holden **ACCEPTED** to be chair for the meeting.
The clerk advised that the council must ensure that they have a chair and decision to be made at the next meeting.
2. **Apologies**
A Cull - **ACCEPTED**
3. **Declaration of Interests**
NONE
4. **To approve as accurate minutes of the last meeting of the Parish Council**
The minutes of the last meeting of the council on Tuesday 8th March 2022 - **AGREED**
5. **Councillor Resignation and Co-option**
The council had received the resignation of Mel Perry. The parish council wished to thank Mel for the time she had been on the council and wished her all the best.
There had been two people who were interested in joining the parish council and Peter Peruzzi attended the meeting and gave a short statement as to why he wished to be a parish councillor. J Holden proposed to accept P Peruzzi as a councillor, seconded by S Bennett. **AGREED**. P Peruzzi took his seat on the parish council.
6. **Matters Arising from Previous Meetings**
 - 6.1 Clerks position within the parish council – The clerk had given her resignation to the parish council due to accepting a job full time and being unable to give the same commitment to the PC. The clerk has tendered the vacancy and one person has applied for the position. The council **AGREED** that delegated authority would be given for them to be able to appoint outside of the meeting to allow for a handover.
 - 6.2 Planning applications and Natural England's Nutrient Neutrality directive – Due to the directive from Natural England this has effective a number of districts in Norfolk regarding planning applications. The directive has meant that the majority of applications in with NNDC will not be able to be processed at present. NNDC will give further updates as and when they get more information themselves.
 - 6.3 Update on telephone box in the village – NNDC Cllr Lucy Shires spoke and said that she would contact a person call Colin Ruben at NNDC who could give the council some advice on this matter. Thanks were given
7. **Public participation (15 minutes)**
 - 7.1 To receive reports from Police/Police Newsletter, County and District Councillor – NNDC Lucy Shires gave her report and included asking people to watch out for their neighbours especially if you know they are vulnerable. If you have seen them for a few days, it is asked if you could just knock or contact social services if you have concerns.
L Shires also raised about the council tax rebate for householders in bands A to D.
 - 7.2 To receive questions from the public relating to items on the agenda - **NONE**
8. **Planning**
 - 7.1 **Applications received:**
EF/22/1048: Certificate of lawfulness for proposed single-storey side and rear extensions. The Pightle, Sand Hills, Eccles-on-sea, Norwich, Norfolk, NR12 OSW. - **NOTED**
 - 7.2 **Notifications received:**
9. **Road Resurfacing on Chapel Lane**
The council had been asked to give assistance in a letter to be sent to residents concerning the road resurfacing of Church Lane. Councillors felt that the letter relied too heavily on it being the parish council asking for money from residents rather than the caravan park asking for a contribution. It was **AGREED** to ask for the parish council to be removed from asking for money and a slightly more encouraging tone may make people contribute more.
10. **Correspondence for information**
 - 10.1 ABLE Community Care – Free safety door stickers for older residents. – Clerk to ask for stickers to be made available in the Village Hall and through the clerk.
11. **Finance**
 - 11.1 To authorise the following payments for May 2022: **AGREED**

C Hummel - Salary April and May 2022	£260.00
Norfolk ALC Subscription Fee	£189.23
BHIB – Insurance	£300.97

- 11.3 The internal audit had taken place and comments were NOTED
- 11.4 i) The Annual Governance Statement was CONFIRMED and signed
- 11.4ii) The Accounting Statements for 2021/22 were CONFIRMED and signed
- 11.4iii) The Public Rights to view dates were confirmed.

12. Any Other Business for Future Meeting

Looking into sign at Bush Estate – July Meeting

Residents help with cutting of hedge on Bridleway – to find contact details to ask for help.

13. Date of Next Meeting

The meetings for the following twelve months were **AGREED** as follows:

12th July 2022, 13th September 2022, 8th November 2022, 10th January 2023, 14th March 2023 & 16th May 2023 (week later due to local elections)

All the meetings will take place at 7.30pm.

Meeting Closed at 8.36pm