

# LESSINGHAM PARISH COUNCIL

*Serving the communities of Lessingham, Hempstead and Eccles on Sea*

Tel: 01493 253041; Email: [lessinghamclerk@gmail.com](mailto:lessinghamclerk@gmail.com)

Chairman: Mr Peter Peruzzi

Parish Clerk: Mrs Catherine Moore

## To Members of the Council,

You are hereby summoned to attend a meeting of Lessingham and Hempstead with Eccles Parish Council on **Tuesday 11<sup>th</sup> March 2025**, at 7.30pm, at **Lessingham Village Hall** for the purpose of transacting the following business:

### **C Moore, Parish Clerk 5<sup>th</sup> March 2025**

- 1. To consider apologies for absence**
- 2. Declaration of interest for items on the agenda and applications for dispensation**
- 3. To confirm the minutes of the last meeting held Tuesday 14<sup>th</sup> January 2025**
- 4. To consider co-option of a new Parish Councillor**
- 5. Public Forum**
  - a) Public
  - b) County / District Councillors
  - c) Police
- 6. Planning**
  - a) New Applications
    - i) None
  - b) Applications Considered Between Meetings
    - i) PF/25/0097 Grange Farm, Ingham Road, Lessingham: Change of use from a certified 5 pitches site to a private independent 10 caravan pitches site. **NO OBJECTIONS**
  - c) Decisions
    - i) None
- 7. Finance**
  - a) To note the financial update 2024/25 and receipts since the last meeting
  - b) To note an amendment to the tax base and reduction in Band D figures
  - c) To agree payment of the following:

i.	C Moore	Salary & Expenses – Jan - March 2025	£525.83
ii.	HMRC	PAYE – Jan - March 2025	£127.60
iii.	Norfolk PTS	Subscription	£57.50
- 8. Correspondence and Consultations**
  - a) General Correspondence
- 9. Highways and Parish Assets**
  - a) To report general highway issues
  - b) To receive an update on any issues with general parish council assets
- 10. Other Matters**
  - a) To receive an update on the Little Tern area (PP)
  - b) To consider an additional litter bin at the Bush Estate
  - c) To consider Councillor portfolios and risk assessments (P Peruzzi)
  - d) To agree appointment of Internal Auditor for the 2024/5 accounts
  - e) To review and agree the Statement of Internal Controls
- 11. To consider a resolution to exclude the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider the following confidential matters:**
  - a) To appoint a Parish Clerk or Locum Clerk
- 12. Items for the next agenda**
- 13. To confirm date of next meeting: Tuesday 13<sup>th</sup> May 2025, 7.30pm at Lessingham Village Hall**