

LESSINGHAM PARISH COUNCIL

Serving the communities of Lessingham, Hempstead and Eccles on Sea

Tel: 07979109019; Email: lessinghamclerk@gmail.com

Chairman: Mr Peter Peruzzi

Parish Clerk: Sara Burns

To Members of the Council,

You are hereby summoned to attend a meeting of Lessingham and Hempstead with Eccles Parish Council on **Tuesday 13th May 2025**, at 7.30pm, at **Lessingham Village Hall** for the purpose of transacting the following business:

S Burns, Parish Clerk 7th May 2025

- 1. Election of Chairman**
- 2. Election of Vice Chairman**
- 3. To consider apologies for absence**
- 4. Declaration of interest for items on the agenda and applications for dispensation**
- 5. To approve the minutes of the last meeting held Tuesday 11th March 2025**
- 6. To consider co-option of a new Parish Councillor**
- 7. Public Forum**
 - a) Public
 - b) County / District Councillors
 - c) Police
- 8. Planning**
 - a) New Applications
 - i) None
 - b) Applications Considered Between Meetings
 - ii) PF/25/0238 Mirabella, Bush Drive, Eccles-on-Sea: Demolition of existing 2-bed bungalow and erection of replacement single storey 2-bed dwelling (self-build). **NO OBJECTIONS**
 - iii) PF/25/0493 Lessingham Manor Cottage, Heath Road, Hempstead: Extension of existing residential property to provide enlarged accommodation. **NO OBJECTIONS**
 - iii)
 - c) Decisions
 - i) PF/25/0097- Grange Farm: Change of use from a certified 5 pitches site to a private independent 10 caravan pitches site – Refused
 - ii) RV/22/1100 Happidays, Beach Road, Eccles-on-sea. Removal of condition 4 (restricting period when dwelling can be occupied) of planning permission 01/84/0212/F (Proposed bungalow) to allow for habitation all year round. - Refused
- 9. Finance**
 - a)
 - i) To note end of year finances 2024/25
 - ii) To approve certificate of exemption from external audit for 24/25
 - iii) To receive and note internal audit report
 - iv) To approve the Annual Governance Statement for 24/25
 - v) To approve the Annual Accounting Statements for 24/25
 - b) To note financial update 2025/26 and receipts since last meeting
 - c) To consider and agree the insurance renewal, Zurich £241.00
 - d) To agree to remove Emma Hallums and Jennifer Boardman from the bank mandate, and agree another signatory to add
 - e) To agree payment of the following:

i. S Burns	Salary & Expenses (£30.50) – April 2025	£189.84
ii. HMRC	PAYE – April 2025	£38.58
iii. ICO	Subscription (DD)	£47.00
iv. Norfolk PTS	Initial Clerk Training (Mautby PC to reimburse 50%)	£80.00

v. Lessingham VH	Hire Charges	£38.25
vi. Mrs K Wilton	Internal Audit	£100.00
f) To consider an application for a donation to North Norfolk Community Transport		

10. Correspondence and Consultations

- a) Eccles to Winterton Groyne Refurbishment Fact Sheet
- b) Information from NCC on Devolution/Local Government Reform
- c) Norfolk and Suffolk Local Nature Recovery Strategies
- d) New Funding Initiative to Support Bus Shelter Installations Across Norfolk
- e) Benjamin Court Film Link
- f) NNDC consultation on Dog Orders in non-coastal areas

11. Highways and Parish Assets

- a) To report general highway issues
- b) To receive an update on any issues with general parish council assets

12. Other Matters

- a) To receive an update on the Little Tern area (PP)
- b) To consider an additional litter bin at the Bush Estate (HT)
- c) To consider Councillor portfolios and risk assessments (PP)
- d) To consider tree and hedge planting within the parish
- e) To consider grant request from Happisburgh Coastwatch

13. Items for the next agenda

14. To confirm date of next meeting: Tuesday 8th July 2025, 7.30pm at Lessingham Village Hall