

**Minutes of the Meeting of Lessingham Parish Council held on Tuesday 10th
September 2024 at 7.30pm at Lessingham Village Hall**

Present: Peter Peruzzi (Chairman)
Sue Allen
Jennifer Boardman
Catherine Moore, Parish Clerk

Also present: Three members of the public.

Prior to the meeting the Chairman reported the sad passing of Andrew Cull after a period of illness, noting his dedication to the community and gave thanks from the Parish Council for his service. A few moments of remembrance were observed.

1. Apologies for Absence

James Holden had sent apologies for absence. County Councillor Richard Price had also sent his apologies.

2. Declaration of Interest for items on the agenda

None.

3. Co-option to vacant seats

Two applications for co-option had been received, and the applicants were invited to address the meeting.

It was **agreed** to co-opt Emma Hallums, Helen Twining and Georgina Dunn, proposed by Jeni Boardman, seconded by Sue Allen, all in favour. The declaration of acceptance of office forms were signed, and the new councillors took their seats.

ACTION: Clerk

4. Minutes of the meeting held on Tuesday 9th July 2024

The minutes of the last meeting were **agreed**, proposed by Sue Allen, seconded by Jeni Boardman, all in favour.

ACTION: Clerk

5. Matters Arising from the Minutes

a) Enlargement of Little Tern area

Peter Peruzzi reported that he had made contact with the lead volunteer on the site asking whether removing the marram grass could undermine the stability of the dunes and be harmful to ecology. A comprehensive reply had been received from the RSPB noting that it was a fairly informal agreement, Peter had replied again with further queries. The interested parties were Natural England, RSPB and Environment Agency. The work was due to happen over the winter period. Peter would continue to follow this up.

ACTION: PP

6. Public Forum

a) Public

None.

b) County Councillor

Not present, apologies had been sent.

c) District Councillor

Not present.

7. Planning

a) New Applications

None.

b) Applications considered between meetings

PF/24/1422 Barn Owl Cottage, The Street, Lessingham: First floor rear extension to dwelling. **NO VIEWS OR COMMENTS**

PF/24/1505 4 School Common Road, Happisburgh: Erection of two storey rear extension. **NO VIEWS OR COMMENTS**

c) Decisions

HN/24/1299 Sea Crest, Church Lane, Bush Estate, Eccles-on-Sea: Notification of intention to erect a single storey rear extension projecting from the rear wall of the original dwellinghouse by 4.8 metres, with a maximum height of 3.5 metres and eaves height of 2.5 metres. **PERMISSION NOT REQUIRED**

PF/24/0838 Kingfishers, Abbots Way, Bush Estate, Eccles-on-Sea: Stationing of two bedroom static caravan or lodge on site of dwelling recently demolished due to fire damage. **APPROVED**

PF/24/1422 Barn Owl Cottage, The Street, Lessingham: First floor rear extension to dwelling. **APPROVED**

8. Finance

a) Finances 2024/25 To Date

The accounts were noted. Since the last meeting the following had been received:

➤ None.

b) Payments

It was **agreed** to pay the following, proposed by Sue Allen, seconded by Jeni Boardman, all in favour:-

C Moore	Salary & Expenses July - August 2024	£340.40
HMRC	PAYE July - August 2024	£81.80

9. Correspondence

a) Abandoned Vehicle

A complaint had been received regarding a vehicle parked in the passing place on East Ruston Road. Sue Allen had contacted a relative of the owner of the horse box who would follow this up. It was noted that it would be an abandoned vehicle at the beginning of October, and the Clerk would report it to North Norfolk District Council at this point if it had not been moved. **ACTION: Clerk**

b) Jet Skis

A complaint had been received regarding jet skis using the Seaside Lane ramp. The legislation had been researched and it was noted that the trailer was being parked on private roads which was an issue, however the ramp was potentially an appropriate launch site. The main issue was felt to be the use of the private roads to access the gaps, together with parking of the vehicle. It was noted that at Sea Palling there was signage segregating swimmers and jet skis. It was possible that more 'private road' signs could be put up on the estate entrances. The situation would be monitored.

c) General Correspondence

The North Norfolk review of Polling Places correspondence was read. It was felt that the Village Hall was fit for purpose as a polling station.

10. **Other Matters**

a) Dog Waste / Litter Bins

The Clerk reported that permission had been received for the bin in Eccles. It was **agreed** to purchase the blue Topsy Royale, proposed by Sue Boardman, seconded by Helen Twining, all in favour.

ACTION: Clerk

The bin would be delivered to and installed by Peter Peruzzi, with any costs for fixing it in place being reimbursed.

ACTION: PP

The Clerk would inform North Norfolk District Council once emptying needed to start, and it was **agreed** to start with weekly emptying.

ACTION: Clerk

Sue Allen had spoken to the landowner regarding the Lessingham bin who had expressed concern that a bin would affect the hedge cutting, and had suggested an alternative location on a triangle of land. It was **agreed** that the Lessingham bin would be revisited at the next meeting.

ACTION: Clerk

b) Councillor Portfolios and Risk Assessments

Peter Peruzzi briefed on the concept of the portfolios, noting that the council could be proactive rather than reactive. He had made a start on notes with this and hoped to bring something substantive back to the next meeting for consideration. **ACTION: PP**

c) Financial and General Risk Assessments

It was **agreed** to adopt the reviewed documents, proposed by Jeni Boardman, seconded by Emma Hallums, all in favour.

ACTION: Clerk

d) Planning Policy

It was **agreed** to renew the Planning Policy, proposed by Jeni Boardman, seconded by Emma Hallums, all in favour.

ACTION: Clerk

e) Parish Partnership Scheme

There were no schemes to be applied for.

11. **Reports from Councillors**

Peter Peruzzi reported that he had agreed with East Ruston that the sign would be handed over each eight weeks. East Ruston had the device at present, and the speed results were summarised, noting that the majority of drivers were under the speed limit.

Peter Peruzzi noted that the playing field grass had been recently cut and the play area had been closed. It was noted that a new liaison person would be welcomed to keep the ties, this would be discussed with James Holden.

James Holden had sent a report expressing concern about anti-social behaviour from some holiday makers in holiday lets in the village. It was felt that there wasn't any action that the Parish Council could take to improve this and it was not practical to write to the owners of those properties.

It was noted that the broadband issue on Abbots Road had been resolved. The Vodafone mast on the water tower had been faulty but this may have been resolved.

12. Date of Next Meeting

The next meeting would take place on **Tuesday 12th November 2024** at 7.30pm at Lessingham Village Hall.

The meeting closed at 8.45pm.

CHAIRMAN