

LESSINGHAM PARISH COUNCIL

Serving the communities of Lessingham, Hempstead and Eccles on Sea

Tel: 01493 253041; Email: lessinghamclerk@gmail.com

Chairman: Mr Peter Peruzzi

Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend a meeting of Lessingham and Hempstead with Eccles Parish Council on **Tuesday 27th June 2023**, at **7.30pm** at **Lessingham Village Hall** for the purpose of transacting the following business:

C Moore, Parish Clerk 21st June 2023

- 1. To consider apologies for absence**
- 2. Declaration of interest for items on the agenda and applications for dispensation**
- 3. Co-option to vacant Parish Councillor seat**
- 4. To confirm the minutes of the last meeting held Tuesday 9th May 2023**
- 5. Update on matters arising from minutes, if any**
 - a) Hedge Cutting – Bridleway – Update (R Price)
 - b) Lessingham Telephone Box Refurbishment – update (A Cull / J Holden)
 - c) Bush Estate Faulty Phone Box – update (J Boardman)
 - d) Environment Agency Sea Defence Works – update on concerns (R Price / P Peruzzi)
- 6. Public Forum**
 - a) Public
 - b) County / District Councillors
 - c) Police
- 7. Planning**
 - a) New Applications
 - i) None
 - b) Applications Considered Between Meetings
 - i) None
 - c) Decisions
 - i) PF/23/0632 Tresillian, Bush Drive, Eccles on Sea: Single storey rear extension to dwelling. **APPROVED**
 - ii) Long Wheat Bungalow, Heath Road, Hempstead: Certificate of Lawful Development for retention of dwelling (Use Class C3) **APPROVED**
- 8. Finance**
 - a) Financial update 2023/24 and note financial receipts since the last meeting
 - b) Year End Finances 2022/23
 - c) Receive Internal Audit Report
 - d) Approve Annual Governance Annual Return
 - e) Grant request from Lessingham and Hempstead PCC
 - f) Review Reserves Policy
 - g) To consider payment of the following:

i. C Moore	Salary – May - June 23 & Expenses	£317.80
ii. HMRC	PAYE – May - June 23	£76.60
iii. Unity Bank	Service Charges	£13.45
iv. Norfolk PTS	New Councillor Training	£44.00
v. K Wilton	Internal Audit	£50.00
- 9. Correspondence and Consultations**
 - a) General Correspondence

10. Other Matters

- a) Dog Waste Bins
- b) Councillor Portfolios (P Peruzzi)
- c) Eccles Phone Box (J Boardman)

11. Reports from Councillors (for information only) and items for the next agenda

12. To confirm date of next meeting: Tuesday 12th September 2023 at 7.30pm at Lessingham Village Hall