

# Lessingham and Hempstead with Eccles Parish Council

## SUMMONS TO THE ANNUAL PARISH COUNCIL MEETING

At Lessingham Village Hall

Tuesday 18<sup>th</sup> May 2021 - 7.30pm

Members of the public and press are welcome to attend. At item 7. the public will be invited to attend to give their views/questions to the Parish Council on issues on the Agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 mins duration. WEARING OF MASKS AND SOCIAL DISTANCING WILL BE IN PLACE. THE PARISH COUNCIL ASK POLITELY THAT A LATERAL FLOW TEST IS TAKEN AND A NEGATIVE RESULT IS SHOWN PRIOR TO ATTENDING THE MEETING. DUE TO COVID RULES ENTRY MAY BE REFUSED IF IT BREAKS GOVERNMENT GUIDELINES OR HALL CAPACITY

### AGENDA

**1. Election of Chair**

**2. Election of Vice Chair**

**3. Apologies**

To consider apologies for absence.

**4. Declaration of Interests**

4.1 Councillors to confirm for the minutes that the code of conduct declarations passed to NNDC are (to the best of knowledge and belief), complete and up to date

4.2 Members are invited to declare a previously undisclosed interest relating to items on the agenda.

**5. To approve as accurate minutes of the last meeting of the Parish Council**

To approve the minutes of the last meeting of the council on Tuesday 13<sup>th</sup> April 2021

**6. Matters Arising**

6.1 2 vacancies for co-option on the parish council.

6.2 Leaving gifts to departing clerk and councillor – M Henderson

6.3 Making the Parish Council more accessible to the parish - Clerk

**7. Public participation (15 minutes)**

7.1 To receive reports from Police/Police Newsletter, County and District Councillor

7.2 To receive questions from the public relating to items on the agenda.

**8. Planning – None at time of publication**

**9. Correspondence for information**

9.1 Email – BHIB – Insurance documents

9.2 Email – Resident – PC copied in on email sent to Environment agency concerning blown sand at Eccles on Sea causing problems for access and residents.

9.4 Email – Norfolk ALC – Annual General Meeting 20<sup>th</sup> May 2021

9.5 Email – Norfolk ALC Wellbeing – Norfolk Strategic Flood Alliance Meeting

9.6 Email – CPRE – Norfolk Awards 2021 nominations.

**10. Finance**

10.1 Community Account – As at 30<sup>th</sup> April 2021

£3151.96

Savings Account – As at 30<sup>th</sup> April 2021

£1117.18

10.2 To authorise the following payments for May 2021:

C Hummel - Salary May 2021

£130.00

BHIB Ltd – Public Liability Insurance

£300.97

10.3 To confirm bank statements

**11. Any Other Business for Future Meeting**

**12. Date of Next Meeting**

Tuesday 14<sup>th</sup> June 2021 at 7.30pm at Lessingham Village Hall

**Charlotte Hummel**

Parish Clerk and Financial Officer Lessingham and Hempstead with Eccles Parish Council

12<sup>th</sup> May 2021