

# LESSINGHAM PARISH COUNCIL

*Serving the communities of Lessingham, Hempstead and Eccles on Sea*

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Chair: Mr Peter Peruzzi

Parish Clerk: Mrs Sara Burns

## To Members of the Council,

You are hereby summoned to attend a meeting of Lessingham Parish Council on **Tuesday 9<sup>th</sup> December 2025 at 7.30pm at Lessingham Village Hall** for the purpose of the transacting following business:

**S. Burns** Parish Clerk Thursday 4<sup>th</sup> December 2025

1. **To Consider apologies for absence**
2. **Declaration of interest for items on the agenda and applications for dispensation**
3. **Public Forum**
  - a. Public
  - b. County / District Councillors
  - c. Police
4. **To approve the minutes of the meeting held on Tuesday 9<sup>th</sup> September 2025**
5. **To note Councillor resignation and consider applications for co-option.**
6. **Chair Report**
7. **Clerk Report**
  - a. New Parish Council Clerk email is now in use.
8. **Finance**
  - a. To note the financial update 2025/26, bank reconciliation and receipts since last meeting
  - b. To consider payment of the following:

i.	Sara-Louise Burns	Salary Sept & Oct 2025	£329.20
ii.	HMRC	PAYE Sept & Oct 2025	£80.00
iii.	Lessingham Village Hall	Hall Hire	£89.25
  - c. To review and discuss costs for website update and accessibility.
  - d. To consider a grant application from East Anglian Air Ambulance
  - e. To approve the 2026/27 budget and precept request
9. **Correspondence and Consultations**
10. **Planning**
  - a. New Applications  
PF/25/2537 – Erection of detached garage - Lessingham - Wedgewood, Bush Drive, Bush Estate
  - b. Applications considered between meetings  
PF/25/2521 - Erection of single storey front extension - Dresden, Bush Drive, Bush Estate, Eccles-on-sea, NR12 0SF  
  
EF/25/2335 – Waxham Sands Holiday Park – Extension of occupancy period of caravans, motorhomes and tents – The Parish Council objected on the grounds of that the beach access from the holiday park is very close to the seal colony. Popping season is from November to January and further disturbance from holiday park visitors at that time of year may contribute to further decline of the seal colony population.
  - c. Decisions  
None

**11. Highways and Parish Assets**

- a. To report general highway issues
  - i. Invitation to bid for Parish Partnership 2026/27
- b. To report any issues within the parish and general parish council assets
  - i. Planning concerns on Bush Estate
  - ii. To approve 2026 meeting dates (see enclosed)

**12. Policies to review:**

- a. Equal Opportunities
- b. File Retention
- c. Filming at Meetings
- d. Risk Assessment Schedule
- e. Press & Media
- f. Privacy Notice
- g. Social Media

**13. Items for inclusion on the next agenda**

**14. Date of next meeting: Tuesday 13<sup>th</sup> January 2026 7.30pm at Lessingham Village Hall**