

# Lessingham and Hempstead with Eccles Parish Council

## MINUTES OF A PARISH COUNCIL MEETING

At Lessingham Village Hall

Tuesday 13<sup>th</sup> July 2021 - 7.30pm

Present: M Henderson (Chair), A Cull, J Holden, D Reynolds. Clerk C Hummel. 2 members of the public.

Meeting commenced 7.30pm

### 1. Apologies

S Bennett – Family Commitment – ACCEPTED

NCC R Price and NNDC L Shires

### 2. Declaration of Interests

Members are invited to declare a previously undisclosed interest relating to items on the agenda.

M Henderson item 8.4 – Trustee of Hempstead with Eccles and Lessingham PCC

A Cull item 8.4 – Trustee of Lessingham Village Hall

### 3. To approve as accurate minutes of the last meeting of the Parish Council

The minutes of the last meeting of the council on Tuesday 8<sup>th</sup> June 2021 were AGREED. Proposed J Bennett  
Seconded A Cull

### 4. Matters Arising

4.1 Response from PC Tom Gibbs concerning recent crime in the area, PC Gibbs confirmed that although there may have been reports from residents of crime this was not backed up with figures suggesting that people are not reporting the crime to the police. PC Gibbs urged residents that if they are a victim of crime to report it to the police. Many thanks were given to PC Gibbs for the information and to ask if the Parish Council could have a breakdown of the crime figures sent to the parish council each month of the crimes that are related to Lessingham, Hempstead and Eccles. CLERK TO ACTION

4.2 Parking on Seaside Gap – The clerk has been unable to locate who the strip of land belongs to. M Henderson suggested that the clerk should contact Happisburgh Parish Council as they may have a better idea.

4.3 Grass Cutting at Village Sign has been completed – Many thanks were given to Shon for carrying out the work. The clerk suggested that the Parish Council look into having a program for cutting this area. The clerk also suggested that the Parish Council add the village sign as a parish asset and to have it included on the council's insurance. It was AGREED for the clerk to do this.

4.4 Telephone Box on The Street – After inspection of the box, it was agreed that the interior is as well as the exterior is in a poor state. J Holden and A Cull AGREED to tidy the box up so it would be more usable.

### 5. Public participation (15 minutes)

5.1 To receive reports from Police/Police Newsletter, County and District Councillor - NONE

5.2 To receive questions from the public relating to items on the agenda. - NONE

### 6. Planning

None

### 7. Correspondence for information

7.1 Email – East Anglian Air Ambulance- Community CPR and Defibrillator training - NOTED

7.2 Email – NALC Wellbeing – Queens Platinum Jubilee Beacon – To look at the hosting a village fete. A Cull would speak with the village hall trustees about organising the event and the parish council can look at what help they can provide for the event.

### 8. Finance

8.1 Community Account – As at 30<sup>th</sup> June 2021 £4,406.21

Savings Account – As at 30<sup>th</sup> June 2021 £1,117.21

8.2 To authorise the following payments for July 2021: AGREED Proposed J Holden, Seconded D Reynolds

C Hummel - Salary July 2021 £130.00

ICO c/o C Hummel – Annual Subscription £40.00

Brenda Hoskins – Internal Audit £50.00

Lessingham Village Hall - Donation £300.00

Hempstead with Eccles and Lessingham PCC - Donation £300.00

8.3 Annual Governance and Accountability Return 20/21 and Internal Audit – the AGAR and internal report were sent to councillors prior to the meeting. The certificate of exemption was signed along with section 1 and 2. The rights to view was announced on the 18<sup>th</sup> June with the period running from 21<sup>st</sup> June to 31<sup>st</sup> July 2021.

8.4 Two donation requests had been received and sent to councillors prior to the meeting.

Lessingham Village Hall – Help towards maintaining the hall and grounds – AGREED a donation of £300 Proposed J Holden, Seconded D Reynolds.

Hempstead with Eccles and Lessingham PCC – Ground's maintenance of the churchyard – AGREED a donation of £300. Proposed D Reynolds, Seconded J Holden

**9. Any Other Business for Future Meeting**

NALC Pay Scale review.

Adoption of policies, review of existing policies including Standing Orders and Financial Regulations

**10. Date of Next Meeting**

Tuesday 14<sup>th</sup> September 2021 at 7.30pm at Lessingham Village Hall

*Meeting Closed at 8.44pm*