

**Minutes of the Meeting of Lessingham and Hempstead with Eccles Parish Council  
held on Tuesday 8<sup>th</sup> November 2022 at 7.30pm at Lessingham Village Hall**

**Present:** Peter Peruzzi (Chairman)  
Jennifer Boardman  
Andrew Cull  
James Holden  
David Reynolds  
Alan Shields  
Catherine Moore, Parish Clerk

**Also present:** 0 members of the public.

**1. Apologies for Absence**

Apologies for absence were received from Steve Bennett. County Councillor Richard Price and District Councillor Lucy Shires had also sent their apologies.

**2. Declaration of Interest for items on the agenda**

None.

**3. Minutes of the meeting held on Tuesday 27<sup>th</sup> September 2022**

The minutes of the meeting were **agreed**, proposed by Peter Peruzzi, seconded by Jennifer Boardman, all in favour, and were signed by the Chairman.

**4. Matters Arising from the Minutes**

a) Hedge Cutting - Bridleway

This was with the County and District Councillors who were not present.

b) Barclays Bank – Change of Address

It was noted that an entirely new mandate had to be set up, this had been sent to Barclays via recorded delivery the previous week. James Holden volunteered to call again if this hadn't been completed within 14 working days.

c) Unity Trust Bank Account

The Clerk had handed round the forms for signing, and the Chairman had volunteered to get Steve Bennett's signature for this.

**5. Public Forum**

a) Public

None.

b) County Councillor

The County Councillor's report was read, noting that a service led by the Bishop of Norwich would be held on 31<sup>st</sup> January 2023 at Sea Palling to commemorate the 1953 floods.

c) District Councillor

Not present.

**6. Planning**

a) New Applications

PF/22/2530 Field Cottage, Sand Hills, Eccles-on-Sea: Single storey extension to dwelling and external alterations (retrospective).

It was noted that the extension had been in situ for some time, and took the same footprint as the sheds. It was **agreed** to make no objections, proposed by Peter, seconded by Andrew, all in favour.

- b) Applications considered between meetings  
PF/22/2285 Windy Ridge, Beach Road, Eccles-on-Sea: Erection of domestic outbuilding (shed/garden room) in garden. **NO OBJECTIONS**

- c) Decisions  
None

## 7. Finance

- a) Finances 2022/23 To Date  
The Clerk reported that there were still no current account bank statements available since 29<sup>th</sup> April 2022. The Clerk would be able to update the accounts once the signatories had been added and a signatory could get to the bank to get the transaction lists. The outline accounts were presented and noted. **ACTION: Clerk**

- b) Returned Cheque  
The reimbursement to the Clerk for the unpaid insurance premium (£300.97) had been returned by Barclays as the signatures were not on the accounts. This cheque would be raised again.

- c) Payments  
It was **agreed** to pay the following, proposed by David Reynolds, seconded by James Holdeng, all in favour:-
- |               |                                   |         |
|---------------|-----------------------------------|---------|
| C Moore       | Salary Sept - Oct 2022            | £229.90 |
| HMRC          | PAYE Sept – Oct 2022              | £57.40  |
| Lessingham PC | Unity Trust Bank Account Transfer | £500.00 |

## 8. Correspondence

- a) Broads Authority Local Plan and Design Guide  
As the parish did not come under Broads Authority jurisdiction there were no comments on this.
- b) North Norfolk Planning Department Quality Consultation  
The consultation had been circulated with the agenda papers and a response was put together. **ACTION: Clerk**
- c) Stalham Town Council Infrastructure Levy Letter  
A letter regarding a request to Duncan Baker to support the Infrastructure Levy Bill was noted. It was **agreed** to send a letter to Duncan Baker asking him to support the Infrastructure Levy Bill, proposed by Alan Shields, seconded by Jennifer Boardman, all in favour. **ACTION: Clerk**
- d) Letter from North Norfolk Community Transport  
A letter requesting a donation was received, and there were quite a few residents who were dependent on the service. It was **agreed** to donate £100, proposed by David Reynolds, seconded by James Holden, all in favour.
- e) General Correspondence  
None to add.

## 9. Other Matters

### a) Draft Budget 2023/24

The Clerk presented the first draft of the budget for 2023/24, noting that the tax base information had been received. Council could defer a decision on the precept until the January meeting, however this was the opportunity to put forward projects for pricing.

### b) Letter to Bush Estate Residents

It was noted that the member of the public was going to draft a letter which would be considered by the Parish Council before it went out. This had not been received yet, and would return to the agenda when it was received.

### c) Eccles Road Sign

To be deferred to the next meeting as Steve Bennett was not present.

### d) Planning Policy

The Planning Policy was presented and **agreed**, proposed by Peter Peruzzi, seconded by Alan Shields, all in favour.

**ACTION: Clerk**

### e) Telephone Box Refurbishment

It was noted that pre-planning advice would be required, including a list of the materials to be used as well as methods. It was suggested that BT should be engaged first to see whether they would renovate it. It was noted that it was badly leaning. The Street.

**ACTION: Clerk**

### f) Civility and Respect Pledge

It was **agreed** to sign up to the Civility and Respect Pledge, proposed by David Reynolds, seconded by Jennifer Boardman, all in favour.

**ACTION: Clerk**

### g) Meeting Dates 2023

The meeting dates were **agreed** as drafted.

**ACTION: Clerk**

## 10. Reports from Councillors

Peter Peruzzi reported that he had attended the Coastal Conference on 13<sup>th</sup> October which had been interesting, looking at flood management. He noted that there were a lot of stakeholders but not much joined up working. RSPB Medmerry had allowed a managed flooding to create a nature reserve and salt marshes, saving the dwellings. Other communities had hard sea defences which they tried to blend with the landscape. The SAM2 training would be sorted soon, work had not allowed it. The speed roundels request had been sent off, and the potholes request had been sent. An enquiry form had been completed for a defibrillator, it was likely that what would be received would be advice on how to fund raise.

Jeni Boardman reported that there had been issues of parking disused cars on the Eccles estate in front of other properties, and he requested that a formal complaint be raised. It was noted that this was a private road so the Police would only be involved if it was causing an obstruction or a nuisance. It was confirmed that this was not a Parish Council matter and that the complainant needed to discuss this directly with the person parking the cars or ask the Police for advice.

Alan Shields noted that a new type of woodland was being promoted by North Norfolk District Council and that more information could be useful from Lucy Shires.

It was suggested that the owners of Grange Farm may be interested in taking this forward.

**11. Date of Next Meeting**

The next meeting would take place on Tuesday 10<sup>th</sup> January 2023 at 7.30pm at Lessingham Village Hall. The meeting closed at 8.20pm.

**CHAIRMAN**